

APPLICATION
for the use the services of the Library of Kaunas University of Technology

Name	
Surname	
Personal identification number	
Telephone No. / Email address	

1. I have been informed that:

1.1. My personal data provided herein will be used by the Library of Kaunas University of Technology (hereinafter – Library) to properly provide services to me. My personal data will be processed for the following purposes: registration and administration of my data as the user, possibility to log onto the Library Information System (hereinafter – BIS) and order documents, use the licenced e-resources, the documents of the open-end and rare publications funds on the premises of the Library, organisation of service provision and information supply, verification of my identity, accounting and other purposes related to the activities of the Library.

1.2. The Library processes personal data following Regulation of the European Parliament and the Council (EU) 2016/679 on the Protection of Individuals with Regard to the Processing of Personal Data and the Free Movement of Such Data of 27 April 2016, the Policy for Personal Data Processing of Kaunas University of Technology, and the Policy for the Privacy of Personal Data of Kaunas University of Technology approved by the orders of the Rector of the University.

1.3. The Library will process my personal data as long as I, the user, will actively use the services of the Library. If the registered user does not use the services of the Library, his/her personal data are stored for 2 (two) years after the expiry of the last active record about the user in the BIS or until the identifying information is deleted from the BIS at the user's request. If the user has not used the services of the Library and re-registered during this period, his/her data are depersonalised under the set procedure and further processed for the purposes of statistical analysis.

2. The Library undertakes to ensure proper protection of my personal data and use the provided data only for the purposes specified in the Guidelines for the Use of the Services of the Library of Kaunas University of Technology and this application.

3. By signing below, I confirm that my personal data provided in this application are complete and accurate.

4. In case of any changes in the data required for service provision and provided herein, I undertake to notify the Library about the changes in the data within 15 (fifteen) days.

5. By signing below, I confirm that I have read the Guidelines for the Use of the Services of the Library of Kaunas University of Technology and undertake to follow the procedure for the use of the Library and take responsibility for the lost or irreparably damaged documents, equipment and other property of the Library.

Name, surname

Signature

Date

I CONSENT:

Name, surname

Signature

Date